Whangaroa College Board Meeting – August 13, 2018

1. Administration: Start 5:30 pm

- Karakia – Mr Anderson
- (1.1) Present – J Anderson (Principal), C Sherwin (Chair), M Tua, P Millar, G Mills, R Morris, M Pivac-Kool, C Gannon, N Lane, R Casey, R Grey, R Cairns-Cowan, A Davidson
- (1.2) Apologies – none

2. Strategic Decisions:

- ✓ (2.1) **Triennial Plan**
  - ✓ Student and staff elections to run concurrently – closing date September 21st.
  - ✓ **BAS – Board Assurance Statement checklist**
  - ✓ Looked at Finance / Assets
  - ✓ All okay
  - ✓ TFEA funding goes into general pool
  - ✓ Post disaster plan in place
  - ✓ Work on Hazard Register – get old one from Mrs Cairns-Cowan
  - ✓ Trustee for Health and Safety Committee – Pat Millar
  - ✓ Put the triennial plan in Google Shared Docs
  - ✓ **Whanau Focus Group**
  - ✓ Prime focus – positive promotion of school
  - ✓ Breakfast Club
  - ✓ Wearable Arts – helping at festivals
  - ✓ Survey out for Wearable Arts and other things
  - ✓ 98% want Wearable Arts again – probably June next year
  - ✓ Suggested adult ball to be held at rugby club in November next year for 50 year anniversary celebration – events should be a collaboration with staff – JA to talk to A Ferris re this
  - ✓ Do up foyer – look into what funds are available
  - ✓ Breakfast Club has been positive for students
  - ✓ Board to write a letter of appreciation to Whanau Focus Group to thank them for their hard work

3. Strategic Discussions:

- ✓ (3.1) **Principal's Report**
  - ✓ Ratification of new appointments by Board – Bruce Crawford Maths, Anne Elliott Art, Kathy Boswell Science – all fixed term contracts to end of 2018.
    R Morris / C Gannon CARRIED
  - ✓ PD session – strategic evaluation around the school – BOT lead
  - ✓ ERO coming in Week 8 to do workshop = Wednesday September 12.
  - ✓ New toilet Block – procurement process has been signed off
  - ✓ Marau a Kura – what we do at Whangaroa, what we teach, why we teach it – a short and to the point statement

  - ✓ Moved that the Principal's report be accepted
    J Anderson / C Sherwin CARRIED

- ✓ (4) Monitoring
  - ✓ Presentations by Heads of Learning Junior School, Primary Industries, Service and Social– attached at end of these minutes - these staff members left meeting after presentations
  - ✓ A Elliott to pick up the Head of Learning Creative position
  - ✓ Primary Industries POD has had issues during first semester
  - ✓ Reporting needs to be pulled together – feedback from the Board required – teachers reporting to non-teachers – a better template needs to be sorted
  - ✓ L3 results not that good – also results for Construction Academy students
  - ✓ Some Y13 students seem to come to school for social reasons rather than achievement reasons
  - ✓ What percentage is each POD contributing to overall data – would be good to know this
  - ✓ **Finance –** discussed items from Finance Meeting (see minutes)
  - ✓ Moved that we look at Programmed Maintenance to paint the school providing we get good feedback from other schools who have used their services.

    J Anderson / R Morris CARRIED
  - ✓ School house rentals have not been increased in several years – rent for teachers houses are supposed to reflect 75% of market rental and ours are well below that- market rental for this area approx. $280 - $300 per week. As a start:
  - ✓ Moved we increase rental on school houses by $20 per week

    C Sherwin CARRIED
  - ✓ Martins Road house – will we rent it now that R Casey has moved out – not at the moment

- ✓ (5) Identify Agenda items for next meeting:
  - ✓ Solar Power presentation financed through Equico
  - ✓ Directors' Presentations
  - ✓ BAS – Health and Safety

- ✓ (6) Administration:
  - ✓ Moved that the last Board meeting minutes be accepted as read.

    J Anderson / M Pivac Kool CARRIED
  - ✓ **Correspondence** – Audit arrangements for next 3 years – more info to come

  - ✓ Georgia Mills left meeting at 7:30 pm
  - ✓ Moved the meeting be extended for one half hour

    J Anderson / M Pivac-Kool CARRIED
  - ✓ Operation Flotation – launch of programme Saturday 9am Cable Bay – P Millar led – flotation devices with instructions at beaches

Moved that this Committee move into committee under the terms of Section 48 of the Local Government Official Information and Meetings Act 1987 to discuss student matters and staffing matters

C Sherwin CARRIED

Moved that this committee move out of committee

C Sherwin CARRIED

Karakia - Mr Anderson

Meeting closed 7:55 pm

Presentations

Rebecca Casey Head of Learning Junior School

- ✓ Handout presented
- ✓ Results in English as expected
- ✓ Took some time to get used to new learning environment
- ✓ Tool time for difficult students to settle in
- ✓ There is less control of Asstle testing when done electronically – unable to see what students are doing
- ✓ Maths results not as good as English – transition to new system more difficult in Maths
- ✓ Maths streamed a bit more – those students requiring support can access it and students doing well can work on getting credits
- ✓ Mid range students working in a different room
- ✓ Students can transition to other groups as necessary – if they are in a group where work is too difficult or not challenging enough, they can shift
- ✓ Gives students ownership of their learning

Raewyn Cairns-Cowan Head of Learning Primary Indusries etc

- ✓ Mrs Cairns-Cowan has stepped up to take on the Head of Learning Role here since Mr Joseph left
- ✓ No L1 students, 2 L2 students, and 2 Year 10 students regarded as seniors in the POD.
- ✓ Not a huge number of results in Semester One as not many students
- ✓ Some students have set up new composting system – now it will be evaluated - will lead to 6 credits
- ✓ 2 Science students to complete some standards started
- ✓ Units changed around a bit but good amount of learning in Terms 1 and 2
- ✓ IT okay with seniors – paint, moviemaker, spreadsheets etc but not so good with junior students
- ✓ Junior POD – chicken raising
- ✓ Theory underpins practical and vice versa
- ✓ Semester 2 practical – hydroponic gardening
- ✓ Future plans include reroofing the shade house, levelling off the hort block to allow for better drainage – there are raised gardens ready to go there
- ✓ Also planting more in gardens around the school – lots of seedlings – need somewhere to plant them out.

Robyn Grey – Head of Learning Service

- ✓ Results in senior school not the best for the first semester
- ✓ Plans to improve for balance of year
- ✓ R Casey has joined POD with a background in tourism
- ✓ Giving back to the community will be a focus – started on weekend catering for Treaty Settlement hui
- ✓ Kaumatua and Kuia luncheon when weather improves
- ✓ Also work with Primary School and Playcentre
- ✓ Junior programme – local and international tourism
- ✓ Trip to Paihia to look at Northland tourism
- ✓ Wish List – tourism trip to Rotorua
- ✓ Looking at "if we started a business in Kaeo what could it be?"
- ✓ Some of the senior credits come through Gateway and Trades
- ✓ HSI Hospitality L1, L2, and L3 standards being offered for whole year

- ✓ Some standards are from other learning areas – need to make information come together between PODs

Amber Davidson – Head of Learning Social

- ✓ Handout provided
- ✓ Easier if Heads of Learning produce data themselves rather than having it sent to them
- ✓ At the beginning of the term, what did you think POD was going to do and how did it turn out
- ✓ Miss Davidson mostly working in the Creative POD so first semester was mostly PE and a bit of nutrition
- ✓ 3 standards at L3, 2 at L2 and 1 at L1 to be moderated
- ✓ Tough Guy and Gal moved from June to August – credits for this do not come through for ages as it is a national event
- ✓ Our moderation has to be done by another school as there is only one teacher in a department here
- ✓ Many students have not returned to this POD this term
- ✓ Original plan of what was envisaged has not happened
- ✓ This semester A Davidson has seniors, B O'Donnell has juniors
- ✓ Juniors going well
- ✓ 2 students have no credits as yet; one student here to socialise as already have all the credits they can get or need
- ✓ Students went on course over holidays – 20 credits available for those who went
- ✓ Not enough happening in Careers Education – students picking what they want rather than what they need
- ✓ Every POD focussed on Careers output – students prepared the leave school – not about getting credits but about skills gained.

Thanks to all for presentations